

Certificate-Based Credit Recognition Verification Form

The acquisition of the certificate and fulfillment of the credit recognition criteria have been verified and are approved as indicated below.

1 Student Information

Student ID		Name	
Department / Major		Year Level	Year

2 Certificate and Supporting Documents

Certificate Name		Issuing Organization	
Certificate No.		Date Obtained	YYYY MM DD
Supporting Documents	☐ Certificate Copy ☐ Pass Confirmation ☐ Other ()		

3 Credit Recognition Details

Course Title		Section	
Credits Recognized	Credits		
Remarks			

4 Instructor Review and Approval

I have reviewed the certificate and supporting documents submitted by the student and agree that the request be processed as indicated below in accordance with the University's applicable regulations and credit recognition criteria.

Approval Status	☐ Approved ☐ Not Approved ☐ Conditionally Approved		
Review Comments			
Instructor	Department: Name:	Review Date	YYYY MM DD

Instructor Name:

(Signature or Seal)

Attachment: One copy of the certificate or other document verifying that the certificate was obtained